

Gymnastics Mississauga Competitive Parent Registration Information

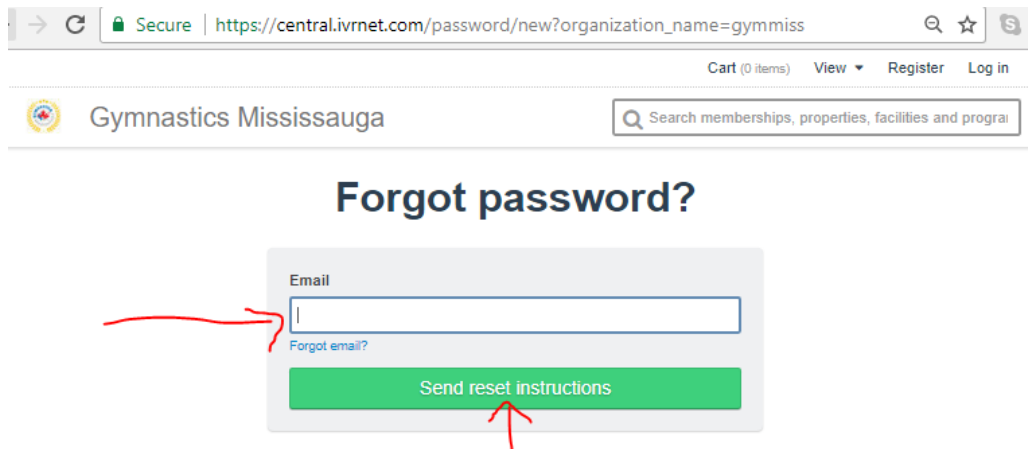
Each parent has been setup with an account – **IMPORTANT - DO NOT SETUP YOUR OWN ACCOUNT.**

Please use the email address that you received this message in – to reset your password and login to pay online for your athlete's competitive registration package.

youremailaddress@youremail.com

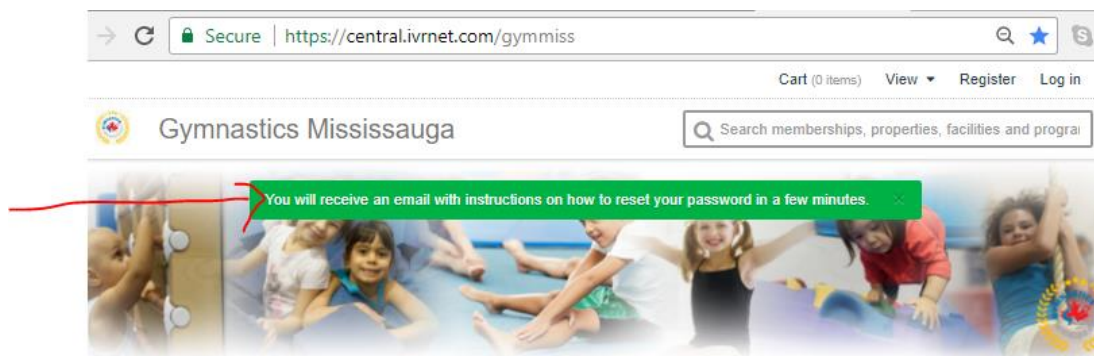
https://central.ivrnet.com/password/new?organization_name=gymmiss

Then enter your email address – no spaces please – and click Send reset instructions.



The screenshot shows a web browser window with the URL https://central.ivrnet.com/password/new?organization_name=gymmiss. The page header includes the Gymnastics Mississauga logo and a search bar. The main heading is "Forgot password?". Below it is a form with an "Email" label and a text input field. A red arrow points to the input field. Below the input field is a link for "Forgot email?". At the bottom of the form is a green button labeled "Send reset instructions", with another red arrow pointing to it.

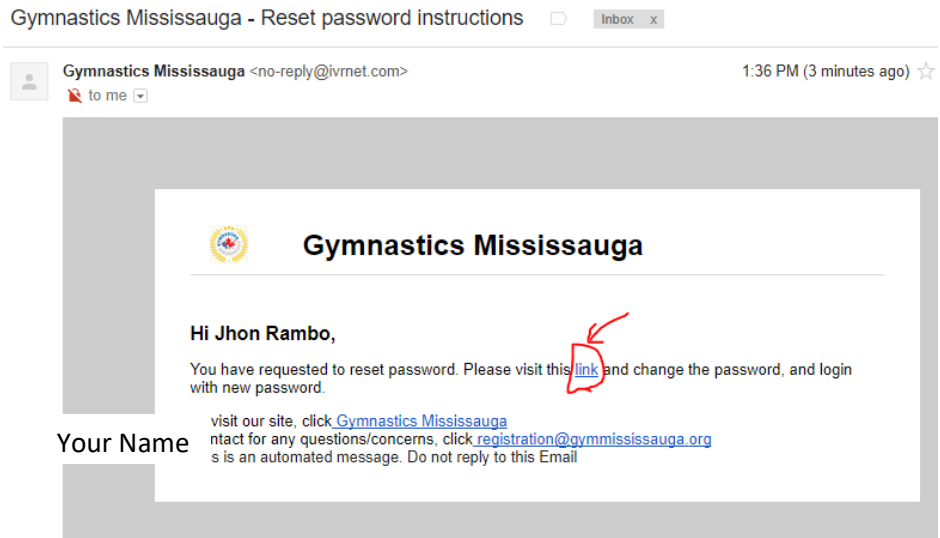
You will then see the following message letting you know that you will receive an email with instructions on how to reset your password – this takes a few minutes only. If 10 minutes has past, and you do not see the email in your inbox (as shown below), please check your spam and clutter folders for this automated email from the system.



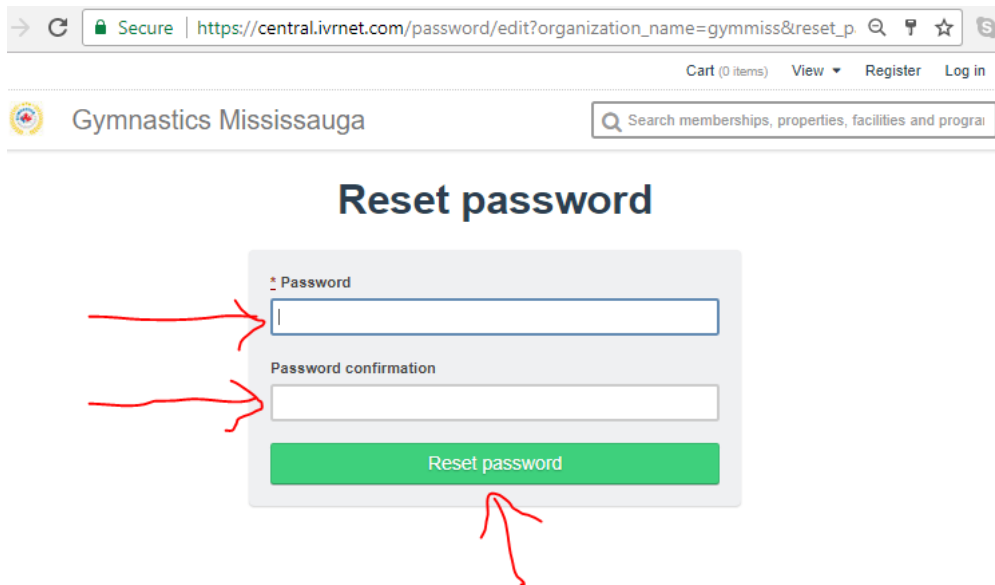
The email subject line should look like the one shown below –

Gymnastics Mississauga Gymnastics Mississauga - Reset password instructions - Gymnastics Mississauga Hi Jhon Rambo, You have requested to res

Please open the email and click on the **link** as shown below –



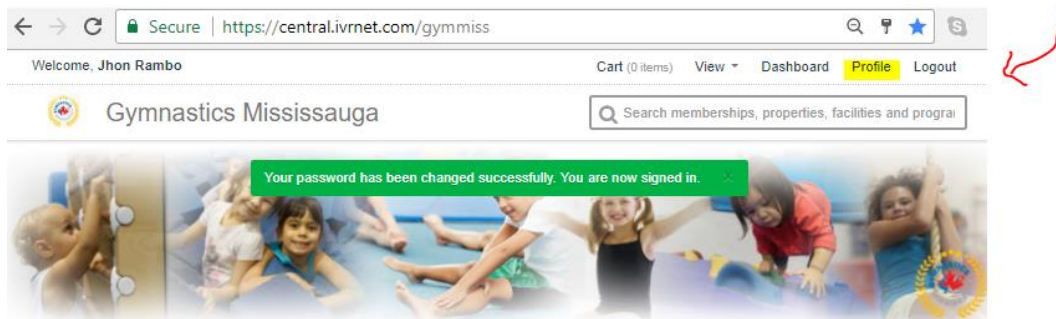
By clicking on this link, a browser will open up and provide you with the option below to reset your password.



Enter your password in twice – and click reset password as shown above. (minimum is 8 characters)

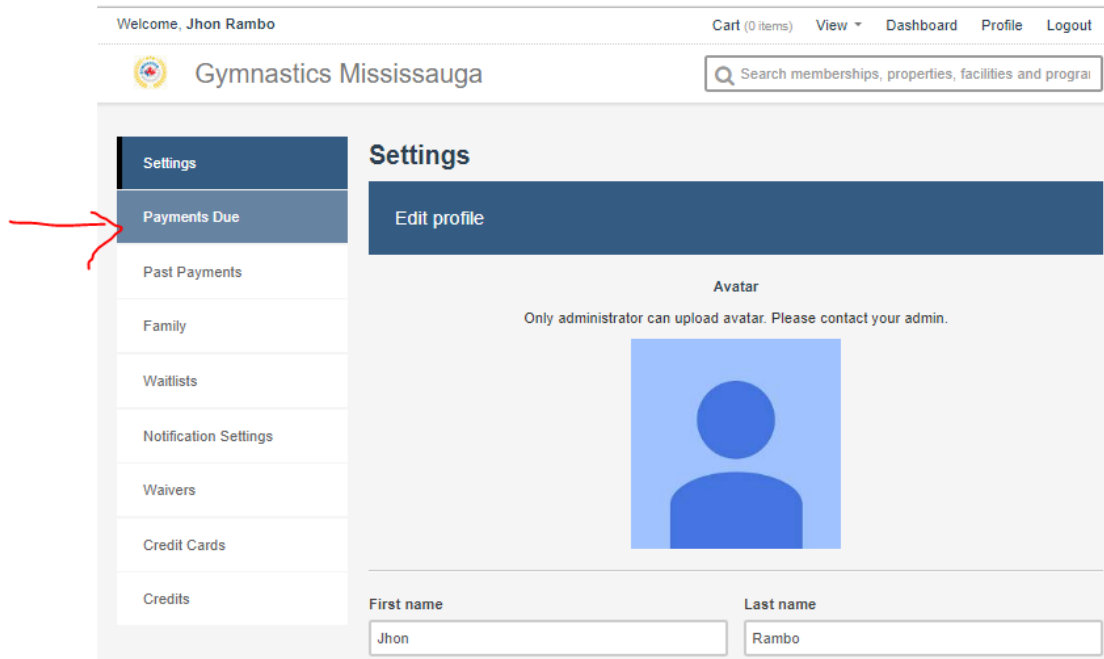
Once you click RESET PASSWORD, the system will log you into the secure area as shown below.

From here, please click **PROFILE**



On your profile page, you will see menu options on the left hand side of the page.

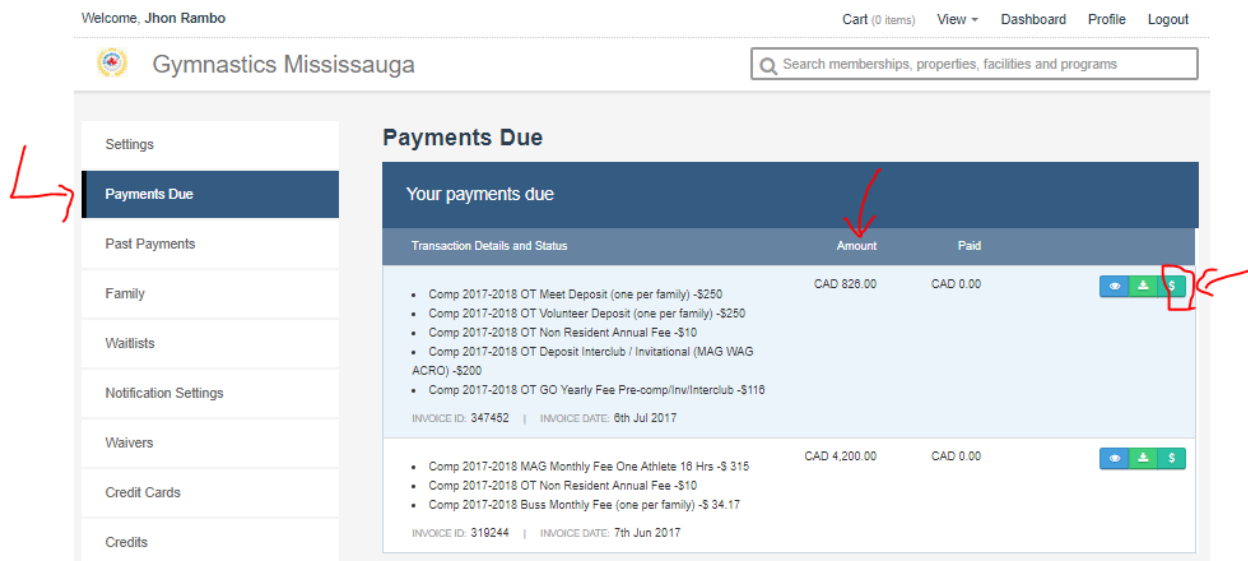
Please click on **Payments Due** –



When you click Payments Due – you will see the invoices that are now outstanding with Gymnastics Mississauga for your athlete. This is where you can view the invoice and pay online.


From here, you can View the Invoices Outstanding, Download the Invoice outstanding and click the \$ and enter in your payment information that is outstanding.

You should see a minimum of 2 invoices – 1 for one time fees and 2 – for monthly fees



To Make a payment to your invoice – click on the **\$** icon as shown above – this will take you through the process to pay online. Click Next to Continue

Welcome, Jhon Rambo Cart (0 items) View Dashboard Profile Logout

 Gymnastics Mississauga


1 Show invoice 2 Profile 3 Questions 4 Waivers 5 Payment

Invoice

Billed to
Jhon Rambo
5600 Rose Cherry


Invoice Date: 6th Jul 2017
Invoice Id: 347452
GST

#	Item Name and Description	Registrant	Price
1	Comp 2017-2018 OT Meet Deposit (one per family) -\$250	Jane Rambo is 6 year(s) of age. DOB: 04/03/2011	\$ 250.00
2	Comp 2017-2018 OT Volunteer Deposit (one per family) -\$250	Jane Rambo is 6 year(s) of age. DOB: 04/03/2011	\$ 250.00
3	Comp 2017-2018 OT Non Resident Annual Fee -\$10	Jane Rambo is 6 year(s) of age. DOB: 04/03/2011	\$ 10.00
4	Comp 2017-2018 OT Deposit Interclub / Invitational (MAG WAG ACRO) -\$200	Jane Rambo is 6 year(s) of age. DOB: 04/03/2011	\$ 200.00
5	Comp 2017-2018 OT GO Yearly Fee Pre-complinvInterclub -\$116	Jane Rambo is 6 year(s) of age. DOB: 04/03/2011	\$ 116.00
Total			\$ 826.00
Remaining Balance			\$ 826.00

 [Next](#)

Update your Profile Information – this would be the Athlete’s Information not the PARENTS – click Save

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 Gymnastics Mississauga

1 Show invoice **2 Profile** 3 Questions 4 Waivers 5 Payment

Additional details

First name Last name

Address

City Province Country Postal Code

[Prev](#) [Save](#)

Review the Waivers that Gymnastics Mississauga has added to your checkout process – and click ACCEPT OR REJECT on the WAIVER PAGE

Welcome, Jhon Rambo Cart (0 items) View Dashboard Profile Logout

Gymnastics Mississauga

1 Show invoice 2 Profile 3 Questions 4 **Waivers** 5 Payment

Competitive Monthly Recurring Payment Waiver and Approval

Competitive Monthly Recurring Payment Waiver and Approval
(Comp 2017-2018 OT GO Yearly Fee Pre-complint/interclub -\$116)

Dear Parents,

Please be advised that we have set up a recurring payment system within your registration profile which you are now entering. This means that your credit card will be charged every month for 12 months. Included in that monthly payment will be your training fees and any other fees you may incur. Please note that any additional fees will be emailed to you ahead of time for your approval, whereas your set monthly fees will be approved with this waiver.

The date of your monthly credit card transaction will be exactly the same date each month as your very first credit card payment to the gym. For example, if your first payment was made July 18th, then your next payment will take place August 18th, September 18th, etc. Any questions, please direct them to our accountant, samar@gymmississauga.org

ASSUPTION AND ACKNOWLEDGMENT OF RISKS FOR MINORS:

I acknowledge that there are risks associated with gymnastics. I warrant that the participant named on this form is physically fit to participate in gymnastics. I declare that I have accurately disclosed all information regarding physical, mental or medical conditions affecting the named participant and acknowledge that this information may be used by Gymnastics Mississauga and/or Gymnastics Ontario in the delivery of a gymnastics program.

I acknowledge that there is a potential risk of injury involved in participating in any sport. I understand that Gymnastics Mississauga has tried to create a safe and controlled environment for participation and the club has established rules for participation on and about the gymnastics area that must be followed by the participant.

I waive the rights of the participant to damages or other costs in the event of injury caused due to participation in gymnastics. I understand that it is my responsibility to ensure that information on this registration is kept current and I will notify Gymnastics Mississauga of any changes.

You will now click on **Proceed with Entering Credit Card Information**

Welcome, Jhon Rambo Cart (0 items) View Dashboard Profile Logout

Gymnastics Mississauga

1 Show invoice 2 Profile 3 Questions 4 Waivers 5 **Payment**

Effective Payment Amount: \$ 826.00

No Credits available in your account

This will bring you to the secure payment page to enter your credit card information

– note you only have 5 minutes to complete this page and submit payment. Click NEXT

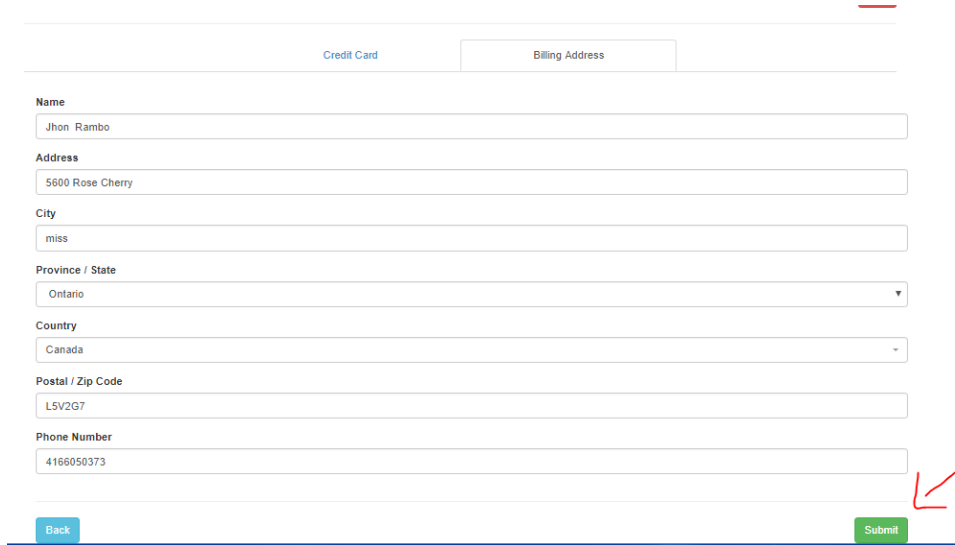
ivrnet SAFEPAY 04:11

* Name on Card * Card Number

* Expiry Month * Expiry Year * CVV

The 3 or 4 digit on the back of your card

Update your billing information for your credit card and click **SUBMIT**



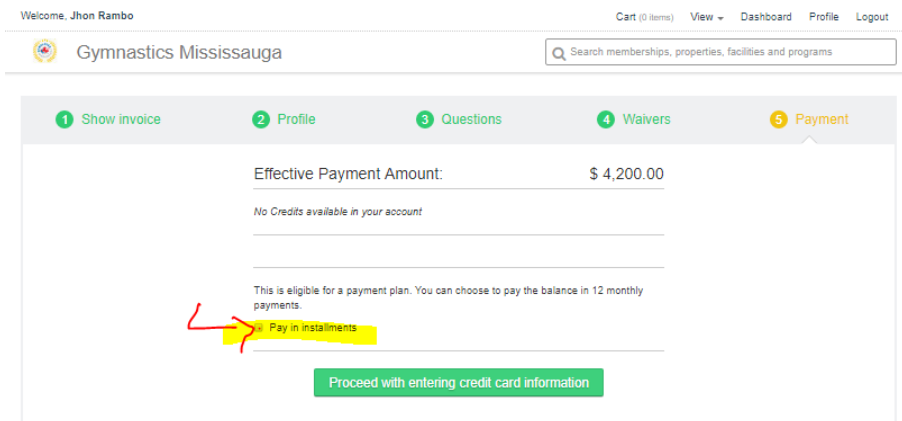
The form is titled "Billing Address" and contains the following fields:

- Name: Jhon Rambo
- Address: 5600 Rose Cherry
- City: miss
- Province / State: Ontario
- Country: Canada
- Postal / Zip Code: L5V2G7
- Phone Number: 4166050373

At the bottom of the form, there are two buttons: "Back" on the left and "Submit" on the right. A red arrow points to the "Submit" button.

Please note that when you set up your credit card for the monthly invoice, you will also allowing to be automatically charge on recurring monthly competitive payments, the recurrences will be based on the first date that you provide the first payment.

If you are eligible to choose to pay your balance in 12 monthly payments, you can choose during the check out option to Pay in Installments as shown below:



The screen shows the "Payment" step of a checkout process. The navigation bar includes: "1 Show invoice", "2 Profile", "3 Questions", "4 Waivers", and "5 Payment".

The main content area displays:

- Effective Payment Amount: \$ 4,200.00
- No Credits available in your account
- This is eligible for a payment plan. You can choose to pay the balance in 12 monthly payments.
- A yellow button labeled "Pay in installments" with a red arrow pointing to it.
- A green button labeled "Proceed with entering credit card information" below the "Pay in installments" button.

When you click on Pay in Installments option – the system will outline when payment will be charged to your credit card on a monthly basis and on what date. **Click Proceed** with entering credit card information to continue with this method of payment.

Welcome, Jhon Rambo Cart (0 items) View Dashboard Profile Logout

Gymnastics Mississauga

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This is eligible for a payment plan. You can choose to pay the balance in 12 monthly payments.

[Pay in installments](#)

July 6, 2017	\$ 350.00
August 6, 2017	\$ 350.00
September 6, 2017	\$ 350.00
October 6, 2017	\$ 350.00
November 6, 2017	\$ 350.00
December 6, 2017	\$ 350.00
January 6, 2018	\$ 350.00
February 6, 2018	\$ 350.00
March 6, 2018	\$ 350.00
April 6, 2018	\$ 350.00
May 6, 2018	\$ 350.00
June 6, 2018	\$ 350.00

[Proceed with entering credit card information](#)

Once you have made payments on any invoice in the system – you can always review and have access to the information – it can be found under Past Payments

Welcome, Jhon Rambo Cart (0 items) View Dashboard Profile Logout

Gymnastics Mississauga

- Settings
- Payments Due
- Past Payments**
- Family
- Waitlists
- Notification Settings
- Waivers
- Credit Cards
- Credits

Your past invoices and payments

Transaction Details and Status	Amount	Paid	
<ul style="list-style-type: none">Comp 2017-2018 Acro Monthly Dance Fee- \$ 45Competitive 2017-2018 MAG Pre-Camp Munchkins @ hrs	CAD 31.00	CAD 31.00	+ -

INVOICE ID: 267006 | INVOICE DATE: 2nd May 2017